

**Estimated budget per course**

Course title :

Numbers of training days		Date :
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**INCOMES**

	Unit	Unit cost	Number	Amount	Comment
<b>Participants</b>					
Participants - Full price	/person/day			-	
Participants - Reduced price1	/person/day			-	
Participants - Reduced price2	/person/day			-	
Students	/person/day		0	-	
Participants -Free	/person/day		0	-	
<b>TOTAL INCOMES</b>				-	

**COST**

	Unit	Unit cost	Number of teaching days	Amount	Comment
<b>1-Teachers</b>					
Teacher1	/teacher/day			-	
Teacher2	/teacher/day			-	
Teacher3	/teacher/day			-	
<b>Sub total-1</b>				-	
<b>2-External specialist</b>					
External specialist1	/ExtSpecialist/day			-	
External specialist2	/ExtSpecialist/day			-	
External specialist3	/ExtSpecialist/day			-	
<b>Sub total-2</b>				-	
<b>Venue</b>					
Lecture room	/room/day			-	
Lab	/lab/day			-	
Lab Consumables	/participant/day			-	
Practical work workshop	/day			-	
Practical work workshop consummables	/participant/day			-	
Others				-	
<b>Sub total-3</b>				-	
<b>Visit</b>					
Bus/coach					
Visit fees					
Taxi					
Others					
<b>Sub total-4</b>				-	
<b>Printing</b>					
Training manual	/manual				
Certificates	/certificate				
Others					
<b>Sub total-5</b>				-	
<b>Catering</b>					
Coffee breaks					
Lunch					
Water					
Others					
<b>Sub total-6</b>				-	
<b>Administration</b>					
staff costs					
registration desk					
Others					
University financial management		8%		-	
<b>Sub total-7</b>				-	
<b>TOTAL COST</b>				-	

TOTAL COST	
TOTAL INCOME	
BENEFIT/LOSS	

Number of participant	0
Average cost /participant	
Average income /participant	
Average benefit/losses / participant	